

Department of East Asian Studies
JAPAN 101: Basic Japanese I (Section X03)
Fall 2020

Instructor: Dr. Mimi Okabe

Virtual Office Hours: XXX

E-mail: XXX

Course Location, Days & Time: XXX

*All dates and times mentioned on this course outline and other documents for this course are in Mountain Time.

Course Description

★ 3 (*fi 6*) (either term, 5-0-0) A non-intensive written course designed to develop basic skills in spoken and written Japanese. Note: Not open to students with credit in Japanese 30, 35, JAPAN 150 or equivalent.

Restrictions: Students who have taken Japanese 30 or 35 in Alberta high schools are NOT eligible to receive credit for either Japanese 101 or 102. They may take Japanese 150 or above with the permission of the Japanese language coordinator based on proper assessment. Students with credit in Japanese 101 cannot repeat the course.

Students must take a placement test if they have:

- taken Japanese courses somewhere other than the University of Alberta or
- had some Japanese language experience in the past (may it be by self-study, living in Japan, use of the language in the family, with close friends or at work, watching Japanese TV programs, etc.).

Course Objectives and Expected Learning Outcomes

This course emphasizes ACTIVE command of elementary Japanese, not passive knowledge. Your goal is NOT simply to acquire just the grammar and vocabulary, but the ability to use Japanese appropriately and with increasing spontaneity.

At the end of this course, you will be able to communicate at A1 level of the JF Standard for Japanese Language Education and CEFR (European Framework of Reference for Languages) as described below:

- Can understand and use familiar everyday expressions and very basic phrases aimed at the satisfaction of needs of a concrete type.

- Can introduce him/herself and others and can ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has.
- Can interact in a simple way provided the other person talks slowly and clearly and is prepared to help.

Course Format

The course is delivered in a blend of synchronous and asynchronous formats. The synchronous sessions, which will be mainly devoted to interactive practice, will be conducted using Zoom. Students are also expected to work on a variety of activities (e.g., watching videos, completing workbook exercises, online quizzes, etc.) asynchronously for the purpose of preparation for and review of the synchronous sessions.

Textbooks

Genki 1: An Integrated Course in Elementary Japanese, 2nd Edition (E. Banno et al., Japan Times, 2011).

The textbook and workbook can be purchased online through the [University Bookstore](#). You need the textbook AND workbook every day. Illegal copies of the textbook or workbook, whether it be photocopies or PDFs, are not allowed in our classes. If you use a vendor other than the University Bookstore, make sure you purchase the 2nd edition. The kindle version is not available in Canada.

[Genki Apps](#) (Vacabu cards, Kanji cards, Conjugation cards) are available for self-studying.

Optional textbooks (for those who need extra *kanji* study; available at the [University Bookstore](#))

- *Kanji Look and Learn Textbook* (E. Banno et al., Japan Times, 2009)
- *Kanji Look and Learn Workbook* (E. Banno et al., Japan Times, 2009)

Important Dates

First Day of Class: September 1

Add/Delete Date: September 15

50% Withdrawal Date: October 2

Withdrawal Date: November 30

Last Day of Class: December 7

Final Exam Date: December 10

Date of Deferred Final Exam: Please see “Components of Course Grade” below.

Course Schedule

Available on eClass. Please note that each section of JAPAN 101 has its own schedule.

Grading Scale

96-100 = A+	83-87 = B+	68-72 = C+	54-57 = D+
92-95 = A	78-82 = B	63-67 = C	50-53 = D
88-91 = A-	73-77 = B-	58-62 = C-	0-49 = F

Components of Course Grade

In this course, there are 8 major criteria for assessment:

(1) Unit tests (8%): The unit test will test your language knowledge. There will be a total of 3 unit tests. The breakdown of each test is as follows. Deadlines for each test will be announced in lecture and posted to eClass.

1. Lessons 1-2 (2%)
2. Lessons 3-4 (3%)
3. Lessons 5-6 (3%)

(2) Quizzes (8%): In this course, there are a total of 5 quizzes. The breakdown of each quiz is as follows:

1. Listening test x 3 (2% each)
2. Hiragana test x 1 (1%)
3. Katakana test x 1 (1%)

See eClass to access links to the quizzes!

(3) Midterm oral exam (12%): The midterm exam will consist of role playing with your instructor and a Q & A session. It will be conducted 1:1 with your instructor on Zoom. Details about the midterm exam will be provided in class sometime in mid-September. The midterm oral exam will take place on Zoom October 19, 2020 during class time.

(4) Independent Project (12%)

Students can look forward producing their own video-nikki, or journal to be submitted through the Flipdgrid platform. Detailed instructions and a rubric for this assignment is available on eClass. Due date: December 4, 2020.

(5) Prep, Review, Apply (15%)

Come to class excited and prepared! This means that you should always come to class ready to learn. Complete all homework assignments, readings, and writing assignments. Check the class schedule regularly and submit all homework assignments under "Assignment Submissions Links" in eClass. Homework will be assessed.

(6) Writing (5%)

Throughout the course, students will receive 3 short writing assignments. Students will write a short paragraph in Japanese and submit it to eClass for grading on the following days:

1. Writing Assignment 1 (Due September 25 by midnight) 1.5%
2. Writing Assignment 2 (Due October 23, 2020 by midnight) 1.5%
3. Writing Assignment 3 (Due November 30, 2020 by midnight) 2%

See eClass for detailed instructions.

(7) Final exam (30%): The final exam will consist of two parts: an oral component and a written component.

- a. Oral (18%): The oral component will involve the student and instructor to role play a series of situations based on grammatical concepts, vocab and cultural notes learned throughout the course. Students will be asked to make an appointment with the instructor for December 11, 14, or 15.
- b. "Essay" (12%): The so-called essay will be assigned in the format of "tweets." Due December 10, 2020 at 5 p.m.

Note: Detailed instructions will be provided in class.

(8) Class Engagement and Attendance (10%): Learning a language takes time and effort. Regular attendance is highly recommended for you to succeed in this course. At the end of the day, your grade will reflect your commitment to 1) participate in class, 2) attend lectures regularly, 3) complete all aspects of the course to the best of your abilities. Attendance will be recorded.

Deferred Final Examination

For information on how to apply for a deferred exam see ["I Missed my Final Exam, Now What?"](#)

Deferral of term work is a privilege and not a right; there is no guarantee that a deferral will be granted. Misrepresentation of Facts to gain a deferral is a serious breach of the Code of Student Behaviour.

The deferred final exam will be held on Thursday, January 9, at 4:00 p.m. (Location TBA).

Absences and Missed Tests and Assignments

Any student who is incapacitated because of illness, is suffering from severe domestic affliction or has other compelling reasons (including religious conviction) may apply for an excused absence. To apply for an excused absence, a student must (1) send an email explaining the circumstances underlying the absence and (2) present supporting documentation pertaining to the absence to the instructor within two working days following the missed class.

- a. Where the cause is incapacitating illness:
 - i. A medical note cannot be required.
 - ii. If a student chooses to provide a medical note, the University of Alberta Medical

Statement Form may be downloaded from the Online Services section of www.registrar.ualberta.ca.

- iii. Instructors may request other adequate documentation at their discretion such as a form from the student's Faculty or a statutory declaration.
- b. In other cases, including domestic affliction or religious conviction, adequate documentation (e.g., police report regarding a crime, a Court Attendance form for jury duty, etc.) must be provided to substantiate the reason for an absence.
- c. Up to 10 absences may be excused.

Instructors do not grant excused absences for unacceptable reasons that include, but are not limited to, personal events such as vacations, weddings, or travel arrangements.

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Recording of Lectures

Audio or video recording, digital or otherwise, of lectures, labs, seminars or any other teaching environment by students is allowed only with the prior written consent of the instructor or as a part of an approved accommodation plan. Student or instructor content, digital or otherwise, created and/or used within the context of the course is to be used solely for personal study, and is not to be used or distributed for any other purpose without prior written consent from the content author(s).

E-mail Etiquette

Your instructor makes efforts to be available for consultation, feedback, and general advice via e-mail. In return, please make sure that your message is written in a respectful and appropriate manner. In order to maintain a positive and respectful tone, address the other person as you would face to face (i.e. *sensei*). Please also remember to write your name at the end of your message.

Netiquette

Be mindful of 'netiquette.' Just as with face-to-face conversations, there are polite and impolite ways to engage in an online conversation. Here are some basic ground rules you may wish to share on your own eClass page.

Participate: An online discussion forum is a shared learning environment. You will engage more effectively if you do more than just read others' comments.

Be Patient: Read everything in the discussion thread before replying so that you don't repeat a point which has already been mentioned. Acknowledge the points made you agree with and suggest alternative suggestions for this you don't agree with.

Use Proper Writing Style: Write as if you were writing an assignment. Use correct spelling, grammatical construction and sentence structure just as you would do for any other scholarly and academic activity.

Cite your Sources: If your contribution to the conversation includes the intellectual property of others they should be given proper attribution.

Avoid emoticons and text shortcuts: Social networking and text messaging have spawned a boy of linguistic shortcuts (e.g., c u l8r, wbu?). These are not part of an academic dialogue and should be avoided.

These ground rules have been amended from "12 Ground Rules for Online Discussions: by Peter Roper", The University of Virginia. n.d.

Academic Integrity and Honesty

The University of Alberta is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are particularly urged to familiarize themselves with the provisions of the [Code of Student Behaviour](#) and avoid any behaviour that could potentially result in suspicions of cheating, plagiarism, misrepresentation of facts and/or participation in an offence. Academic dishonesty is a serious offence and can result in suspension or expulsion from the University.

All students should consult [the Academic Integrity website](#). If you have any questions, ask your instructor.

An instructor or coordinator who is convinced that a student has handed in work that he or she could not possibly reproduce without outside assistance is obliged, out of consideration of fairness to other students, to report the case to the Associate Dean of the Faculty. See the [Academic Discipline Process](#).

Language courses

Students involved in language courses and translation courses should be aware that the use of on-line translation to complete assignments constitutes a form of cheating as the student's own understanding and work is therefore not reflected. Also, students in language courses should be aware that, while seeking the advice of native or expert speakers is often helpful, excessive editorial and creative help in assignments is considered a form of cheating that violates the Code of Student Behaviour.

Cheating and plagiarism

Students should be aware that cheating and plagiarism are considered serious offences at the University of Alberta. It is the students' responsibility to be familiar with, and adhere to, the terms described in the Code of Student Behaviour. Students should carefully review and understand the Code of Student Behaviour since ignorance is not acceptable as a defence in cases of academic offences. When cheating and/or plagiarism occur, a number of penalties can be imposed, such as lowering a grade or expulsion from the University (outlined in Section 30.4.2 of the Code).

How much do you really know about Academic Dishonesty?

The following is an excerpt from the Code of Student Behaviour:

30.3.2(1) Plagiarism

No Student shall submit the words, ideas, images or data of another person as the Student's own in any academic writing, essay, thesis, project, assignment, presentation or poster in a course or program of study.

30.3.2(2) Cheating

30.3.2(2)a No Student shall in the course of an examination or other similar activity, obtain or attempt to obtain information from another Student or other unauthorized source, give or attempt to give information to another Student, or use, attempt to use or possess for the purposes of use any unauthorized material.

30.3.2(2)b No Student shall represent or attempt to represent him or herself as another or have or attempt to have himself or herself represented by another in the taking of an examination, preparation of a paper or other similar activity. See also misrepresentation in 30.3.6(4).

30.3.2(2)c No Student shall represent another's substantial editorial or compositional assistance on an assignment as the Student's own work.

30.3.2(2)d No Student shall submit in any course or program of study, without the written approval of the course Instructor, all or a substantial portion of any academic writing, essay, thesis, research report, project, assignment, presentation or poster for which credit has previously been obtained by the Student or which has been or is being submitted by the Student in another course or program of study in the University or elsewhere.

30.3.2(2)e No Student shall submit in any course or program of study any academic writing, essay, thesis, report, project, assignment, presentation or poster containing a statement of fact known by the Student to be false or a reference to a source the Student knows to contain fabricated claims (unless acknowledged by the Student), or a fabricated reference to a source.

30.3.2(3) Misuse of Confidential Materials

No Student shall procure, distribute, or receive any confidential academic material such as pending examinations, laboratory results or contents thereof from any source without prior and express consent of the Instructor.

30.3.6(4) Misrepresentation of Facts

No Student shall misrepresent pertinent facts to any member of the University community for the purpose of obtaining academic or other advantage. See also 30.3.2(2) b, c, d and e.

30.3.6(5) Participation in an Offence

No Student shall counsel or encourage or knowingly aid or assist, directly or indirectly, another person in the commission of any offence under this Code.

Let's take an academic integrity quiz.

1. You and a friend stay up all night working on a lab assignment together. It's nearing 2:00 a.m., and you still have to write up your findings. You know it's supposed to be an individual assignment, but due to time constraints you decide to type it up once and, then, copy and paste it for your friend's assignment. If you change the wording a bit, is it still academic dishonesty?

2. You quote from Coles' notes in an English essay on Oliver Twist. Since it says exactly what you wanted to say, you put in a citation, not for Coles' notes, but only for the passage quoted from the novel. Is this plagiarism?
3. You go to the doctor for an exam deferral, but you decide that the note would be better if it included two exams rather than just the one. You add another day onto the note yourself to ensure that you can defer both exams, just in case. Is this cheating?
4. You have stacks of homework to do, and it's all due tomorrow. Your friend offers to do one of your assignments since she has already taken the class and can do the work very quickly. Can either of you be charged with an academic offence?

The answers to this quiz and more questions can be found at [the Academic Integrity](#) website.

(They are available at eClass > Academic Integrity > Academic Integrity Quiz)

Student Resources

The best all-purpose website for student services is: <https://www.ualberta.ca/current-students>.

Accessibility Resources: (1 – 80 SUB)

The University of Alberta is committed to creating work and learning communities that inspire and enable all people to reach their full potential. Accessibility Resources promotes an accessible, inclusive, and universally designed environment. For general information and to register for services visit the [Accessibility Resources](#) webpage.

The Academic Success Centre: (1-80 SUB)

[The Academic Success Centre](#) offers a variety of workshops on effective study and exam strategies. There are in-person and online sessions available for a modest fee.

The Centre for Writers: (1-42 Assiniboia Hall)

The [Centre for Writers](#) offers free one-on-one writing support to students, faculty, and staff. Students can request consultation for a writing project at any stage of development. Instructors can request class visits and presentations.

Health and Wellness Support: There are many health and community services available to current students. For more information visit the [Health and Wellness Support](#) webpage.

Office of the Student Ombuds:

The [Office of the Student Ombuds](#) offers confidential interviews, advice and support to students facing academic, discipline, interpersonal and financial difficulties.

Learning and working environment

The Faculty of Arts is committed to ensuring that all students, faculty and staff are able to work and study in an environment that is safe and free from discrimination and harassment. It does not tolerate behaviour that undermines that environment.

It is the policy of the University of Alberta that sexual violence committed by any member of the University community is prohibited and constitutes misconduct. Resources and more information can be found at <https://www.ualberta.ca/campus-life/sexual-violence>

The University of Alberta acknowledges that we are located on Treaty 6 territory, and respects the histories, languages, and cultures of the First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our vibrant community.

Course Outlines

Policy about course outlines can be found in the [Evaluation Procedures and Grading System](#) section of the University Calendar.

Territorial Statement

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Disclaimer

Any typographical errors in this course outline are subject to change and will be announced in class and posted on eClass. The date of the final examination is set by the Registrar and takes precedence over the final examination date reported in this course outline.